

MINUTES
McLEAN COUNTY 377 BOARD
REGULAR MEETING – MAY 8, 2013

MEMBERS PRESENT: Kerber, Tello, and Turley

MEMBERS ABSENT:

STAFF PRESENT: Howe, Anderson K, Anderson T, Coverston Anderson, Dreyer, and Voss

CALL TO ORDER: Powell called the 377 Board meeting to order at 7:05 p.m., with no corrections to the consent agenda.

PUBLIC PRESENT: Powell, Bowers, and Naour – Board of Health

MINUTES: Powell requested approval for the minutes of January 9, 2013.

Kerber/Turley moved and seconded the approval for the minutes of January 9, 2013.

Motion carried.

CONSENT AGENDA: Powell requested approval for the Consent Agenda.

1. Bills – Jan	\$ 55,797.00
2. Bills – Feb	111,594.00
3. Bills - March	55,797.50
4. Bills - April	55,872.00

Kerber/Turley moved and seconded the approval for the Consent Agenda as printed.

Motion carried.

OLD/NEW BUSINESS: Howe requested approval or the FY14 Developmental Disabilities Funding. Agency requests were contained within the packet that was distributed at the March 13, 2013 Board meeting. Attachment B included funding options for FY14 Mental Health & 377 contractual programs. In light of current financial conditions and the projected flat EAV estimate for the coming fiscal year, a contract reserve will likely need to be exercised. It is recommended that all FY14 agreements include a reserve clause effective January 1, 2014 pending approval of the Health Department's 2014 County budget.

Howe explained that UCP was in the midst of an administrative re-alignment since the agency requests were sent in. UCP is eliminating the director and a case manager. It was noted that there would be service limitation. The UCP Springfield office wanted to make changes. The Department will continue to follow-up on these changes.

Turley/Kerber moved and seconded the approval or the FY14 Developmental Disabilities Funding as printed: LIFE Center for Independent Living \$13,116; Lutheran Children and Family Services \$6,864; marcfirst – Spice program \$30,276, Supported Employment \$286,560, and Supported Living \$149,844; and United Cerebral Palsey \$182,904. Motion carried.

STAFF REPORT: Howe noted that the staff report was on page 10.

ADJOURN: Kerber moved and the 377 Board meeting was adjourned at 7:14 p.m.

MINUTES
McLEAN COUNTY T.B. BOARD
REGULAR MEETING – MAY 8, 2013

MEMBERS PRESENT: Bowers, Kerber, Naour, Powell, and Tello

MEMBERS ABSENT:

STAFF PRESENT: Howe, Anderson K, Anderson T, Coverston Anderson, Dreyer,
and Voss

CALL TO ORDER: Powell called the T.B. Board meeting to order at 7:14 p.m., with no
corrections to the consent agenda.

PUBLIC PRESENT: Turley, Board of Health

MINUTES: Powell requested approval for the minutes of January 9, 2013.

Bowers/Kerber moved and seconded the approval for the minutes of January 9, 2013.
Motion carried.

CONSENT AGENDA:

1. Bills – Jan	\$ 6,636.18
2. Bills – Feb	\$ 7,629.24
3. Bills – Mar	\$11,698.06
4. Bills – Apr	\$ 4,751.77

Kerber/Bowers moved and seconded the approval for the Consent Agenda as printed.
Motion carried.

STAFF REPORTS: Coverston Anderson noted that the staff report was on page 26 in the
packet. Recently it was reported about an INH shortage which is one of the key the medications
given for treating TB. Dr. Skillrud has ordered an alternate regimen to help during the shortage. It
was also noted that tubersol, which is used during TB skin testing, is also experiencing a
nationwide shortage. Due to a recent purchase of tubersol, staff feels that the program has
enough tubersol to handle upcoming demand for the next few months.

OLD/NEW BUSINESS: Coverston Anderson explained the fee amendment, which is on packet
page 31, the fee change for non-County resident from a \$7 fee to \$20, matching the new
employer- required testing fee of \$20 for the initial screening and an additional \$15.00 (total of
\$35) for a 2-step test.

Bowers/Kerber moved and seconded the approval for the TB skin test fees of \$20 and/or
\$35 for the 2-step skin testing. Motion carried.

Coverston Anderson reviewed the Employer Requested – TB
Screening Voucher, included on packet pages 33 through 36. Coverston Anderson reviewed how
the change came about. The voucher is to be used as a billing claim form. At this time it is not
known how many individuals or employers will continue screening services as a result of this new
program or they may possibly utilize other occupational health agencies.

Coverston Anderson stated that the program was implemented in response to request from the County Board that client fees be substituted for local tax support during the budget sessions for CY2013. The impact of this change will be monitored and reported to the Board of Health.

Naour/Bowers moved and seconded the Employer Requested – TB Screening Voucher program. Motion carried.

ADJOURN: Bowers moved and the T.B. Board meeting was adjourned at 7:25 p.m.

MINUTES
McLEAN COUNTY BOARD OF HEALTH
REGULAR MEETING – MAY 8, 2013

MEMBERS PRESENT: Powell, Bowers, Emm, Kerber, Naour, Tello, and Turley

MEMBERS ABSENT: Owens

STAFF PRESENT: Howe, Anderson K, Anderson T, Coverston Anderson, Dreyer, and Voss

CALL TO ORDER: Powell called the Board of Health meeting to order at 5:35 p.m., with no corrections to the agenda.

PUBLIC PRESENT: Stephanie Barrish and Doug Braun with Center for Youth and Family Services.

MINUTES: Powell requested approval for the minutes of March 13, 2013.

Emm/Turley moved and seconded the approval for the minutes of March 13, 2013. Motion carried.

CONSENT AGENDA:

		<u>January 2013</u>	<u>February 2013</u>	<u>March 2013</u>	<u>April 2013</u>
Health Dept	112-61	\$212,305.04	\$247,908.27	\$165,394.11	\$125,080.49
Dental Sealant	102-61	20,321.75	27,289.52	47,920.35	30,966.61
WIC	103-61	11,377.38	11,402.45	11,700.81	10,066.23
Prev Health	105-61	64,048.87	12,145.86	10,653.38	33,854.37
Family Case	106-61	21,036.91	18,650.31	21,407.73	15,623.45
AIDS/CD	107-61	20,386.91	11,146.48	13,023.37	5,069.90

Turley/Bowers moved and seconded the Consent Agenda as printed. Motion carried.

PRESENTATION: The Center for Youth and Family Services applied for the FY2014 Mental Health Funding. The Board had not heard of the agency and was interested in knowing more about it. Howe invited the Regional Clinical Supervisor, Stephanie Barrish to provide more information about the agency. Ms. Barrish also brought with her, Mr. Doug Braun.

Ms. Barrish explained that the Moral Reconation Therapy assists clients, that lack the moral reasoning skills necessary to lead productive, non-criminal lives, with tools and uses a cognitive behavioral, 16 step program. It is an evidence based practice that was originally used in prison systems.

5:39 Naour and Tello arrived.

Ms. Barrish also explained that the Center will have a licensed therapist or clinical therapist to provide the services which requires certification. She further noted that they will require having two trained therapists to conduct the program, but they intend to have four trained therapists to assure covering sessions during illness or vacation of staff members. Ms. Barrish stated that training is usually held in Tennessee but she had made arrangements to have the training conducted locally at a reduced rate of \$500 per person. She also explained that besides these types of services their organization provides child welfare services that are not part

of our contract agreement.

Bowers inquired about the evidence based system. Ms. Barrish stated that the MRT program meets the requirements under the federal program, SAMHSA, providing scientifically based measures that test the programs level of effectiveness.

Tello inquired if there was a socialization component. Ms. Barrish explained that there were activities for the clients designed to repair damaged relationships and learn to control emotions, learning to cope with everyday life. Tello asked how long this program had been in service. Ms. Barrish stated since 1985 almost 30 years. Mr. Braun further explained that their agency had been contacted by Drug Court and asked about providing additional services.

Kerber asked if other counties in Illinois offered these same type services. Ms. Barrish stated that she wasn't sure about Illinois, but knows that there are numerous sites offering these programs and the numbers are increasing.

Tello asked who would be eligible for this program. Ms. Barrish explained that it is designed for court ordered clients which specifically states they cannot be using substances or alcohol. Tello asked if there were rules about the group size. Mr. Braun stated that no more than 15 per group. Ms. Barrish noted that they plan to start out with a group of 12 and explained that it was an open group with objective measures, with built in fail safes. The program could be done in 12 weeks but could take 24 weeks based on circumstances and explained that the program is quite structured.

Turley clarified the training cost. Ms. Barrish stated that she was quoted \$500 per individual for 32 hours of training the usual cost is \$600 plus travel expenses. Expenses will be reduced because the training is going to be held locally in Bloomington.

The Board thanked them for the information and the meeting proceeded.

COMMITTEE REPORTS: Coverston Anderson reported for the Scott Commission that the April 2013 meeting was the final meeting for Joe Gibson; and, the new Township Supervisor, Deb Skillrud was introduced.

Coverston Anderson announced that the Bridges out of Poverty training, in which the Scott Commission was the fiscal agent, was a self-supporting operation, due in part because of the great turnout (approx. 300; target = 100). Surplus funds donated by the Scott Committee were returned to them for their use.

OLD BUSINESS: Howe requested approval for the CONTINUING GRANT, IDPH Tanning Program, July 1, 2013 through June 30, 2014. The funds for the program partially covers the cost of conducting required initial, renewal and follow-up inspections for tanning facilities that have submitted applications for permit. Services also include complaint follow-up and investigations. The Tanning Facility grants are reimbursed on a fee-for-service basis at a rate of \$150 per initial and change-of-owner inspection and \$100 per renewal inspection for those facilities already established.

Tello/Bowers moved and seconded the approval for the CONTINUING GRANT, IDPH Tanning Program, July 1, 2013 through June 30, 2014. Motion carried.

Howe requested approval for the CONTINUING GRANT, DCFS Healthworks Grant, July 1, 2013 through June 30, 2014. Included in the packet were budget summary pages. The FY14 budget application represents flat funding from FY13 and covers the period July 1, 2013 through June 30, 2014. The grant is responsible for building and maintaining a healthcare system to provide initial health screening sites, comprehensive health evaluation sites, primary care physicians and specialty care providers for children in the legal care and custody of DCFS wards. Howe also noted that McLean County provides services to Livingston and DeWitt Counties.

Emm/Turley moved and seconded approval for the CONTINUING GRANT, DCFS Healthworks Grant, July 1, 2013 through June 30, 2014. Motion carried.

Howe requested approval for the CONTINUING GRANT, Tobacco-Free-Communities Grant, July 1, 2013 through June 30, 2014, in the amount of \$77,390. Funds from the grant are used to prevent the initiation of tobacco use among youth, promote tobacco cessation among adults and youth, eliminate exposure to secondhand smoke and identify and eliminate tobacco-related health disparities among specific populations. This includes the enforcement of the Smoke-Free Illinois Act.

Kerber/Bowers moved and seconded the approval for the CONTINUING GRANT, Tobacco-Free-Communities Grant, July 1, 2013 through June 30, 2014, in the amount of \$77,390. Motion carried.

Howe requested approval for the CONTINUING GRANT, IDPH Dental Sealant Grant/Oral Health Needs Assessment, July 1, 2013 through June 30, 2014 in the amount of \$8,455 for Sealants and \$1,000 for the OHNAP. The sealant program provides for the application of sealants to permanent molars of non-Medicaid eligible children who meet the qualifications for the free & reduced lunch program. The OHNAP assists communities determine the oral health status and establish plans to meet those needs.

Tello/Bowers moved and seconded the approval for the CONTINUING GRANT, IDPH Dental Sealant Grant/Oral Health Needs Assessment, July 1, 2013 through June 30, 2014 in the amount of \$8,455 for Sealants and \$1,000 for the OHNAP. Motion carried.

NEW BUSINESS: Howe requested the approval for the FY14 Mental Health & Substance Abuse Funding recommendations. He explained the three options included in Attachment B. Naour inquired about individuals eligible under the AVERT program. Howe explained that the clients served in AVERT program with Health Department funds are individuals who don't qualify for Public Aid and are court-ordered to classes. Naour asked for further explanation of what the AVERT program does. Howe stated that he could only speak of the program that we partially funded, which is court ordered classes for those who committed acts of domestic violence.

The Board reviewed the three options and further discussion centered on CHS and replacing the nurse practitioner hired to assist in psychiatric counseling, Chestnut Health's Drug Court, and the outgrowths of the program. A primary objective of health department funding is to avoid duplication of services.

Tello/Turley moved and seconded to fund Option #3, which provides: Center for Human Services, ECI - \$365,916 and Psychiatric Services - \$311,868; Chestnut Health, School Based Services - \$145,440 and Drug Court - \$161,854; PATH, Crisis Referral - \$38,028; Project Oz, Prevention and Education - \$56,868; Center for Youth and Family Services, Moral Therapy - \$25,718. Motion carried.

Howe requested approval for the CONTINUING GRANT, FY14 Bloomington and Normal, Animal Contracts. Included in the packet was a listing of the animal warden and animal control center intergovernmental agreements with both the City of Bloomington and the Town of Normal. The Town of Normal's agreements run April 1, 2013 through March 31, 2014 and the City of Bloomington's agreements cover the period May 1, 2013 through April 30, 2014. Howe noted that the Town of Normal contract contained a 2% increase and has been approved by the Town. The City of Bloomington contract also contained a 2% increase and on Monday, May 13th the City Council will be voting on changes to the vicious /dangerous dog

ordinance. Staff worked effectively with both Normal and Bloomington for the contract renewals and for changes to the Bloomington vicious dog ordinance.

Turley/Naour moved and seconded the approval for the CONTINUING GRANT, FY14 Bloomington and Normal, Animal Contracts. Motion carried.

Howe requested approval for the CONTINUING GRANT, FY14 Susan G. Komen grant in the amount of \$12,000, which is the Memorial Affiliate of Susan G. Komen for the Cure. The Health Department was informed that it had received only partial funding for the "Health In Your Hands" project. The reduced funding, from \$25,000 to \$12,000, will result in a smaller overall scope of the project. Fewer rural municipalities will participate and fewer individuals will receive training. The award covers the period May 1, 2013 through April 30, 2014. Tello inquired if Webinars could help with the reduction of training. Howe explained that during a recent IT meeting, it was explained that the County will be expanding the broadband service which hopefully will increase the department's use of meeting technology.

Bowers/Tello moved and seconded the approval for the CONTINUING GRANT, FY14 Susan G. Komen grant in the amount of \$12,000. Motion carried.

Howe requested approval for the CONTINUING GRANT, FY13 IDPH, Summer Food Grant, in the amount of \$300. The funds from this grant are used to partially fund inspections of summer food service operations normally used to feed students and participants of student summer activity programs. Anderson T noted that last year his division inspected eight summer food service operations and it takes about 15 minutes.

Turley/Kerber moved and seconded approval for the CONTINUING GRANT, FY13 IDPH, Summer Food Grant, in the amount of \$300. Motion carried.

Howe requested approval for a NEW GRANT with DHS, Family Case Management, Intensive Prenatal Case Management Program, April 1, 2013 through June 30, 2013, in the amount of \$74,823. This three month contract enhancement for the FY2013 Family Case Management Grant includes start-up of a new Intensive Prenatal Case Management Program. The new IPCM program is designed to provide case management services to at-risk pregnant women, infants and special needs children in McLean County. The goal is to decrease infant mortality and improve pregnancy outcomes for high-risk patients in need of much more intensive case management. Anderson K, explained that the high risk caseload is 120 clients and it is labor intense to case managed. The amount for the year is \$260,000 which will increase the nursing staff by additional nurses to handle the increased demands which includes outreach and transportation.

Emm requested clarification of these clients. Howe explained that most of the clients are those that have significant high-risk issues that could potentially have a negative impact on their preterm birth rates and the thought pattern is that this program will help reduce those issues. After 15 months of funding it is hoped that outcomes will show better birth weights and other successes.

Included in the grant is the proposed use of MSW case managers due to difficulty in attracting RN's. Tello inquired about the eligibility criteria. Anderson K stated that clients would need at least two of the risk factors on the intake assessment.

Tello/Bowers moved and seconded the approval for a NEW GRANT with DHS, Family Case Management, Intensive Prenatal Case Management Program, April 1, 2013 through June 30, 2013, in the amount of \$74,823. Motion carried.

Howe requested approval for the NEW CONTRACT, IDPH, Lead Program Case Management, in the amount of \$13,400. Funds for the program are used to provide case management services for children identified with a confirmed Blood lead level of 10 micrograms per deciliter or greater. Funds are also used to provide public education and awareness regarding lead poisoning prevention. This program is reimbursed at a rate of \$8.00 per blood specimen submitted to IDPH for lead analysis. The FY13 estimated grant totaled \$13,400. The grant covers the period July 1, 2013 through June 30, 2014.

Kerber/Turley moved and seconded approval for the NEW CONTRACT, IDPH, Lead Program Case Management, in the amount of \$13,400. Motion carried.

Howe requested approval for the changes to the Board Fee Amendment included on packet pages 31 and 32, explaining the needed changes and why they were being changed. Under the STD Fees, the old STD fee was a \$10.00 co-pay and new fees were added for Gram Stain and Vaginal Wet Prep costs, increases in the HSV from \$17.00 to \$20.00 and vaccines provided through the STD clinic increases to between \$15.00 and \$23.00 to match the immunization rates offered in the immunization clinic. In the Dental Clinic fees were added for Varnishes and Appointment fees for Adults only. The Immunization Fees were changed: All Kids Application for Families of \$5.00 was removed; the in-depth review of immunization records for college was increased to \$5.00; and the Home Nursing Fee was sliding fee scale increase from between \$5.00 and \$25.00 to between \$10.00 and \$30.00.

Kerber/Tello moved and seconded the Board Fee Amendment as presented. Motion carried.

DIRECTOR'S REPORT: Howe gave a quick review about page 11 in the packet, Mental Health Quarterly Report.

STAFF REPORTS: Anderson T reported for the Environmental Health Division, packet pages 12 through 15. Overall all the numbers look good, explaining that it was the first time in seven years where the Septic and Well Permits numbers were up. Anderson T also noted that the food program has received nine new facility plans and that the temporary food permits have been coming in for the busy summer season, including the Cottage Food permits for local Farmer's Markets.

Anderson T explained that this summer his division was having an Iowa State student for the West Nile Virus program intern and she will begin her duties on May 20th. The testing system this year is new and is a more sensitive test.

Anderson T wished to recognize two of the Environmental Health staff, food program coordinator, Linda Foutch and sanitarian, Kyle Swartz. Both were involved in the recent Crawfish Boil which was a successful event and the coordinators of the event were very pleased with the services provided by both Linda and Kyle.

Anderson T also announced that senior sanitarian; Angie Crawford presented to the Bloomington-Normal Realtors on changes to the private sewage disposal code and upcoming NPDES requirements. The coordinators of the event were very pleased and happy with the presentation.

Dreyer reported for the Administration division reviewing the numbers on packet pages 17 through 19. She noted that taxes in both TB and Health Fund had not been deposited and that the capital expense in the Health Fund was related to the purchase of the new

animal control truck.

Dreyer explained that the department has installed a new receipting program in the vital records area and immunization clinic. Plans include having it placed in other program areas as well.

Howe noted that the Health Education quarterly report was on packet page 20.

Coverston Anderson reported for the Community Health Services division noting that the quarterly report was on packet pages 21 through 25. Coverston Anderson thanked Marshall Thomson, animal control program director for the input that she and other animal control staff put into the City of Bloomington Dangerous/Vicious Dog ordinances.

Coverston Anderson mentioned the back page of the packet. The students from Epiphany School's 6th grade expressed their appreciation for their field trip to the Animal Control Center on April 9th as part of the Community Compact sessions.

Coverston Anderson noted that the annual OSHA training was done in April in compliance with the OSHA mandate.

Anderson K reported for the Maternal Child Health Services division noting that the report was on packet pages 27 through 30. To highlight a few changes/additions since the report was submitted, in addition to the resignation of Jane Jesse, the department also received a resignation from Denise Coe, RN with FCM, effective June 7, 2013. Also of note, the FCM program's new initiative to improve birth outcomes through the IPCM program is currently funded to serve 120 high risk pregnant women. Clients will be enrolled based on assessments by case managers and community outreach efforts will include billboards in target areas of Bloomington/Normal. An update to the upcoming HealthWorks program review: it has been scheduled for mid-June.

BOARD ISSUES: Howe mentioned that the July Board meeting date may need to be changed or in the event that nothing is pressing, maybe cancelled. He will update Board members and staff in June.

ADJOURN: Kerber moved and the Board of Health meeting was adjourned at 7:05 p.m.

RECONVENE: The Board of Health meeting was reconvened at 7:25 p.m. to do the evaluation of the director.

EXECUTIVE SESSION: Tello moved at 7:25 p.m., that the Executive Board will go into Executive Session to conduct the evaluation of the director. Those staying included Powell, Turley, and Tello.

RECONVENE: Tello moved to reconvene the Board of Health meeting at 8:40 p.m.

ADJOURN: Tello moved and the Board of Health meeting was adjourned at 8:41 p.m.